

Investigator _____

Date _____

PRE-STUDY QUESTIONNAIRE

Investigator's capability/interest

1. Indicate the number of clinical trials, either as Principal Investigator (PI) or Sub-Investigator (SI) you are currently enrolling in: 0-1 2-5 6-10 >10
2. Indicate the total number of clinical trials the investigator has served as PI in the last 5 years: 0-1 2-5 6-10 >10
3. Indicate the number of Sub-Investigators that will assist the PI in this trial: 0-1 2-5 6-10 >10
4. Does the PI have adequate time to fulfill study requirements and enrollment expectations of _____ subjects in _____ months? _____ Yes _____ No
5. Has the PI done studies with Covance Princeton before? _____ Yes _____ No
6. Has the PI done a study with Covance central labs before? _____ Yes _____ No
7. If the answer to Question #5 is yes, what is the name of the Covance contact person?

Facilities

1. Indicate if your site has designated personnel to handle administrative functions such as:
 - a) Contract Yes No
 - b) Budget Yes No
 - c) IRB Yes No
2. Indicate the number of days required for contract/budget approval:
1-3 4-7 8-14 15-21 >21

Name of contact _____ Telephone Number _____
3. Please provide the frequency of IRB meetings:
Weekly Bimonthly Monthly Every two months
4. Indicate the days involved in turnaround time for local IRB approval (action) letter:
1-3 4-7 8-14 15-21 >21
5. Can site use a Central IRB? Yes No

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Staffing

1. Does your site have a dedicated research staff? Yes No
1. Indicate the number of Full Time Research RN's/Coordinators:
1-3 4-6 7-10 >10
2. Indicate the number of Part Time Research RN's/Coordinators:
1-3 4-6 7-10 >10
3. Indicate the number of studies assigned per Coordinator/Research RN per year:
1-3 4-6 7-10 >10
4. Indicate the number of patients/subjects enrolled or screened for research in the past month:
1-3 4-6 7-10 11-20 21-50 51-100 >100
5. Indicate the average length of employment of research staff (in years):
1-3 4-6 7-10 >10
6. Does your site have the capabilities to process, handle and store (-70°C freezer) for PK blood samples? Yes No
7. Does your site have access to dry ice? Yes No
8. What are your hours of operation? _____
9. Is your site able to see subjects on the weekends? Yes No
10. Please indicate the name of an appropriate contact person at your site:

Name: _____

Telephone Number: _____

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Protocol/Enrollment

1. Indicate the number of subjects/patients seen at your site per year: _____
2. Indicate the estimated number of subjects you can enroll per month in this study: _____
3. Please indicate sources you will utilize to identify subjects for this study:

4. Will the research studies that are currently open, compete for this subject population?
Yes No
5. What challenges do you perceive in conducting this trial at your site?

6. Please indicate the computer capabilities of your site: i.e. programs used, operating system.

7. Does your site have access to the internet? Yes No
8. Who is the internet provider used _____
9. Does your site have access to a copy machine? Yes No
10. Does your site have access to a fax machine? Yes No
11. Does your site have access to an Airborne account? Yes No
11. How many subjects can you see for this study daily, for screening? _____
12. How many subjects can you see for this study daily, for enrollment? _____
13. Have any of your coordinators done remote data entry? Yes No

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14. Investigator _____

Date _____

Please Complete and Fax within 3 Working Days to:

Mary Larson, RN, CCRC, CCRP

Senior Clinical Project Manager

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Madison, WI 53703

Fax Number: 608-661-8169

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